

**Town of Sunset Beach
Planning Board Meeting
May 2, 2013**

MINUTES

Members Present: Carol Santavicca, Chairwoman; Tom Vincenz, Vice-Chairman; Member Al Seibert, Member Bob Tone; and Member Sybil Kesterson

Members absent: Member Bill McDonald and Member Leon August

Staff Present: Sandy Wood, UDO Administrator, Landin Holland & Wes McLeod, Holland Planning Consultants; Mike Norton, Compass Pointe Engineering; and Lisa Anglin, Planning Board Secretary

Chairwoman Santavicca called the meeting to order and called for draft agenda amendments.

Draft Agenda Amendments

Vice-Chairman Vincenz requested Planning Board Roles and Responsibilities be added to the agenda. Chairwoman Santavicca requested Council Work Session Report be removed from the agenda. The Board agreed with both request.

Minutes Approval

VICE-CHAIRMAN VINCENZ MADE A MOTION TO APPROVE THE APRIL 18, 2013 MINUTES AS WRITTEN. MEMBER TONE SECONDED THE MOTION. CHAIRWOMAN SANTAVICCA CALLED FOR A VOTE AND THE MOTION CARRIED BY UNANIMOUS VOTE.

UDO Administrator Report

Sandy Wood advised that Staff is continuing the review of the UDO and will submit to the Planning Board as amendments are needed.

Vision Plan Proposal

The Board reviewed the Vision Plan amendments incorporated into Draft #3 as outlined below:

- Include the proposed Round-about at the intersection of Sunset Blvd. North and Shoreline Drive East on the site plans,
- Elaborate on the Implementation Strategy pages (4 – 11 & 12) and include benchmarks, funding availability and funding sources,
- Prepare a large map that shows the entire Vision Plan area as proposed.

Landin Holland introduced Mike Norton, Compass Pointe Engineer (for the proposed Bike & Pedestrian Path). Mr. Norton reviewed the proposed bike and pedestrian path maps with the Planning Board and answered questions. The Planning Board, Sandy Wood, Landin Holland, Wes McLeod and Mike Norton reached a consensus that the Vision Plan and the Bike &

Vision Plan Proposal (Cont.)

Pedestrian Path are complementary proposals not adversarial proposals. The Planning Board thanked Landin Holland for his hard work on the Vision Plan development.

MEMBER SEIBERT MADE A MOTION TO RECOMMEND THE VISION PLAN PROPOSAL DRAFT #3 TO THE TOWN COUNCIL FOR ADOPTION CONSIDERATION. MEMBER KESTERSON SECONDED THE MOTION. CHAIRWOMAN SANTAVICCA CALLED FOR A VOTE AND THE MOTION CARRIED BY UNANIMOUS VOTE.

Continued UDO Amendments Discussion

The Planning Board reviewed the UDO Amendment Draft 1 spreadsheet containing each item for consideration derived from Council member emails, Staff review, and the Planning Board and its minutes since the December, 2012 Council adoption date of the UDO forward. The discussion including any action taken for each item will be included on the next UDO Amendment Draft number spreadsheet in succession.

Planning Board Roles and Responsibilities

The Planning Board reviewed Article 3 Part V. and discussed the roles and responsibilities of the Planning Board. The Planning Board briefly discussed methods to express to Council their desire to be more involved with Town projects and study committees appointed by the Council.

Public Comments

None

MEMBER KESTERSON MADE A MOTION TO ADJOURN THE MAY 2, 2013 MEETING. VICE-CHAIRMAN VINCENZ SECONDED THE MOTION. CHAIRWOMAN SANTAVICCA CALLED FOR A VOTE AND THE MOTION CARRIED BY UNANIMOUS VOTE.

Town of Sunset Beach
Planning Board

Carol Santavicca, Chairwoman

Submitted by:

Lisa Anglin, Planning Board Secretary

*The May 2, 2013 Planning Board minutes were approved during the May 16, 2013 Planning Board Meeting.